



भारतीय सूचना प्रौद्योगिकी संस्थान राँची

Indian Institute of Information Technology Ranchi

(An Institute of National Importance under an Act of Parliament)

Ranchi, Jharkhand, India

Instructions for Online Registration of New Entrants in B. Tech./B.Tec(Hons.) (through JoSAA-2020)

Due to COVID-19 pandemic, there will be no physical reporting for the time being and complete admission procedure will be in **online mode**.

Registration Schedule: All the students admitted in IIIT Ranchi (through JoSAA-2020) are advised to report online on the scheduled date and time, for final admission. The registration process will be done during November 16-21, 2020 and November 25-30, 2020 as per guidelines given by JoSSA/CSAB - 2020.

Admission Procedure

1. Submit the balance fee as displayed on the Institute website. The fee can also be submitted using SBI Collect. The link for payment through SBI Collect is as follows: <https://www.onlinesbi.com/sbicollect/icollecthome.htm>
(Student should choose “Jharkhand”, “Educational Institutions”, “Indian Institute of Information Technology”, “Admission Fee Batch 2020” fields while proceeding for balance fee payment through SBI Collect).
2. Email scanned copies of following documents at admission@iiitranchi.ac.in :
 - a. Scanned copies of all the documents as a single PDF document as mentioned in document “List of Documents required at the time of Admission (Available at Institute Website) “. **(Note:** The sequencing of documents must be same as it is mentioned in document “List of Documents required at the time of Admission”. However, student can leave the documents which are not applicable to him/her). The name of the document should be: “Name of Candidate (JEE Registration Number) ” Example: Arun (123456789).
 - b. Passport size photograph in JPEG Format. The name of image file should be: Photo-Name of Student (JEE Registration Number), Example: Photo-Arun(123456789).
 - c. Signature of Student in JPEG Format. The name of image file should be: Sign-Name of Student (JEE Registration Number), Example: Sign-Arun(123456789).
 - d. Affidavit of candidate declaration regarding correctness of information in the admission forms as well as authenticity of the submitted documents on non-judicial stamp paper *attested* by *Notary*. The format is available on Institute Website as *Annexure V*. The name of the file should be: AnnexureV-Name of Student (JEE Registration Number), Example: AnnexureV-Arun(123456789).
 - e. In case, if some documents are missing, the student should attach undertaking given as Annexure VI on Institute website. The name of the file should be: AnnexureVI-Name of Student (JEE Registration Number), Example: AnnexureVI-Arun(123456789).
3. Subject of Email should be in following format: “Name of Student | JEE Registration Number |Branch Allotted at IIIT |Contact Number” Example: “Arun|123456789 |ECE|90000000”
4. In Email, student should clearly mention: “Name of Student, JEE Registration Number, Date of Birth, Father’s Name, Branch Allotted, Email Address, Contact Number”.



भारतीय सूचना प्रौद्योगिकी संस्थान राँची

Indian Institute of Information Technology Ranchi

(An Institute of National Importance under an Act of Parliament)

Ranchi, Jharkhand, India

5. After verification of documents sent by student, an admission form link will be shared on student's email address. For any queries while filling admission form, you may contact to Mr. Madhup (+91-8210295307)/ Mr. Sukhdev (+91-9693542727) in working hours (9AM - 6 PM).
6. After receiving the filled admission form and completing all formalities, a confirmation mail regarding provisional admission of student at IIIT Ranchi will be sent.

Note:

- (1) The online admission/registration of the students will be provisional subject to verification of the sent documents with the originals when student will physically report at the campus.
- (2) The PwD Certificate, if applicable, submitted by the student will be provisionally accepted.
- (3) In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after April 01, 2020
- (4) All the candidates who have been offered admission for First Year BTech in IIIT, Ranchi in SC/ST/OBC category through JoSAA/CSAB 2020 but do not possess the caste validity certificate issued by the competent authority as on date should send the following documents in lieu of caste validity certificate. (i) Receipt of submission of application for Caste Validity Certificate (ii) Undertaking (Format can be downloaded from the "Certificate Format" tab on the JoSAA-2020 portal.)
- (5) Please note that (i) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on JoSAA-2020 website. (ii) ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- (6) The details regarding starting of classes will be displayed on the Institute website shortly.
- (7) It is advised that students should complete the admission process at the earliest. Please don't wait for the last date.

Sd/-

(Registrar)