

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, RANCHI

Minutes of the 3rd Meeting of Governing Body of the Society of IIIT Ranchi

The 3rd Meeting of Governing Body of the Society was held on July 20, 2018 at 4:00 pm in Conference Hall (Room No. 112 'C' Wing), Department of Higher Education, Ministry of HRD, Shastri Bhawan, New Delhi. Following members were present in the meeting:

1.	Shri Sukhbir Singh Sandhu AS (TE), MHRD New Delhi	Chairman
2.	Professor Arun Kumar Director, Technical Education Department of Higher, Technical Education & Skill Development Ranchi, Jharkhand	Member
3.	Professor Karunesh Kumar Shukla Mentor Director, IIIT Ranchi, and Director, NIT Jamshedpur Jharkhand	Member
4.	Professor P P Chattopadhyay Director, NIFFT Ranchi, Jharkhand	Member
5.	Dr K Kesavasamy Head, Academic Interface Program Tata Consultancy Services Thiruvanthapuram, Kerala	Member
6.	Professor M K Agrawal Mentor Registrar, IIIT Ranchi, And Registrar, NIT Jamshedpur Jharkhand	Special Invitee
7.	Professor A Choubey Coordinator, IIIT Ranchi, and Dean, Faculty Welfare, NIT Jamshedpur Jharkhand	Special Invitee
8.	Professor Vishnu Priye Director, IIIT Ranchi Jharkhand	Member Secretary

The Chairman, Governing Body welcomed all the members and introduced Prof. Vishnu Priye, as the appointed Director of IIIT Ranchi. With the permission of the Chair, Mentor Director – Prof K K Shukla – placed agenda items in the meeting. The agenda items were individually deliberated and following resolutions were taken:

GB/MIN/03/2018-19/1:

To confirm the minutes of 2nd Meeting of Governing Body of the Society of IIT, Ranchi held on 30th August, 2017.

As no comments/suggestions were received regarding the minutes of 2nd Meeting of Governing Body of the Society of IIT, Ranchi held on 30th August, 2017, *it was considered confirmed.*

GB/MIN/03/2018-19/2:

The matters arising out of Minutes of the 2nd Meeting of the Governing Body of the Society is none.

The Governing Body took cognizance of it.

GB/MIN/03/2018-19/3:

Action taken report on the decisions of the 2nd meeting of the Governing Body held on 30th August, 2017.

Item No	Description	Action taken	Response of Governing Body
GB/MIN/2/20 17-08/13	To consider honorarium to Registrar, Deans, Head of the Departments, Faculty, Officers, Ministerial, Technical and Supporting Staff working for IIT- PPP, Ranchi	The proposal for payment of remuneration to Director, Registrar, Coordinator, Deans/Associate Deans, Head of the Departments, Faculty, Officers, Ministerial, Technical & Supporting Staff of NIT Jamshedpur working for IIT-PPP, Ranchi is being placed as separate agenda item.	<i>It was discussed as separate agenda item.</i>
<u>GB/MIN/2/20 17- 08/04</u>	Director has accorded his kind approval to the appointment of Temporary Faculty initially for one semester, which may be extended on a semester to semester basis on recommendation of the HOD. The maximum duration of appointment in the entire career of a person shall be limited to five semesters with a consolidated remuneration of Rs. 50,000/- (Rs. Fifty Thousand only) per month in the academic session 2017-18 (Advertisement No. IITR/REG/ADVT/2017/CD/8 87 dated d19.06.2017). Number of Temporary Faculty appointed: 05 Number of Temporary Faculty joined: 05	Appointment to the regular faculty is already initiated.	<i>It was noted.</i>

<u>GB/MIN/2/20 17- 08/15</u>	Proposal for preparation of DPR for IIIT-R submitted by M/S EDCIL amounting to Rs 35,00,000/- (Rs Thirty Five Lakhs Only)	M/S EDCIL has submitted the proposal but without reducing the cost.	<i>It was deliberated and decided that the Chairman, Governing Body, IIIT Ranchi and newly appointed Director, IIIT Ranchi will negotiate with M/s EDCIL in this regard.</i>
<u>GB/MIN/2/20 17- 08/19.2</u>	Admission of 60 students in each course in the academic session 2017-18.	Tender for Boys Hostel outside the NIT campus has been floated and process is initiated.	<i>It was noted.</i>

Items for Ratification

GB/MIN/03/2018-19/4:

Appointment of the temporary faculty appointed vide Advt. NO. IIITR/REG/ADVT/2017/CD/887 dated 19.06.2017 for one more semester.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

GB/MIN/03/2018-19/5:

Tender for hiring building for Boys Hostel outside the NIT campus due to difficulty in accommodating the increased strength of students.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

Items for Consideration and Approval

GB/MIN/03/2018-19/6:

DPR for IIIT-R submitted by M/S EDCIL amounting to Rs 35,00,000/- (Rs Thirty Five Lakhs Only).

In the 2nd Governing body meeting, it was decided that MHRD will take up the matter related to the charges proposed by M/S EDCIL for the preparation of DPR for setting up of IIIT Ranchi. M/S EDCIL was asked to revised the cost amounting Rs 35,00,000/- (Rupees Thirty Five Lakhs only) as it was observed that the charge proposed for the above work is high.

M/S EDCIL has re-submitted the proposal but without reducing the cost.

It was deliberated and decided that the Chairman, Governing Body, IIIT Ranchi and newly appointed Director, IIIT Ranchi will negotiate with M/s EDCIL in this regard.

GB/MIN/03/2018-19/7:

Status of construction of permanent campus for IIIT –PPP, Ranchi

It was informed that Mentor Director and Coordinator IIIT Ranchi had a number of meetings with Chief Secretary, Government of Jharkhand and Secretary and other officials of Department of Higher, Technical Education & Skill Development, Government of Jharkhand to resolve the matter. They have assured to expedite this matter at earliest.

However, till date land for IIIT Ranchi has not been transferred for construction of buildings.

Director, Technical Education, Department of Higher, Technical Education & Skill Development, Govt. of Jharkhand informed in the meeting that fund has been sanctioned by Government for payment to land owner. The same will be done in a month.

After deliberation, it was decided that the appointed Director, IIIT Ranchi will take stalk of the proceedings after meeting with the concerned personnel of Jharkhand State Government and inform the current status to the Chairman and Members of the Governing Body for further pursuance/negotiation with the Jharkhand State Government.

GB/MIN/03/2018-19/8:

Proposal for remuneration to be paid to employees of NIT Jamshedpur working for IIIT Ranchi

A. Remuneration for office & office bearers are as follows:

Sl. No	Post	Honorarium per month
1.	Director (Mentor)	20000/-
2.	Registrar	15000/-
3.	Coordinator, IIIT Ranchi	15000/-
4.	Dean (Acad.)	10000/-
5.	Dean (SW)	10000/-
6.	Associate Dean (UG)	5000/-
7.	Dean Office	2000/-
8.	HOD, IIIT Ranchi Dept. of ECE & CSE	10000/- each
9.	HOD Office	2000/-
10.	Faculty Advisor	5000/-
11.	Accounts Section	5000/-

12.	Establishment Section	5000/-
13.	Other officers (Store Officer)	2000/-
	Total	1,06,000/-

B. Remuneration for engaging the theory & Lab classes for IIIT Ranchi, in addition to their own assigned load in NIT Jamshedpur is as follows

Sl. No.	Description of committee/activity	Honorarium/Remuneration in Rupees
1.	Theory Class of 60 minutes duration (Maximum 40 Classes each Subject)	2,500/-
2.	Lab Class of 120 minutes duration (Maximum 10 Labs per Course)	2,500/-

The Governing Body considered and approved the remuneration to the employees and faculty of NIT Jamshedpur who are also involved in the working – both academic and administrative – for IIIT Ranchi as proposed in A & B.

GB/MIN/03/2018-19/9:

Approval of the list of experts for conducting interview for the appointment to the post of Assistant Professor, for ECE & CSE department.

As per the IIIT Ranchi Statutes, two experts have to be nominated by the Board in the selection committee for appointment to the post of Assistant Professor.

The list of experts was placed on the table during the meeting and was approved.

GB/MIN/03/2018-19/10:

Honorarium for persons/members of the BWC, FC, BOG and various committees for different functions.

The proposed honorarium and the approval of Governing Body is as follows:

S.N.	Description of committee/activity	Honorarium/Remuneration	Governing Body approval
1.	Members of Building and Works Committee (BWC), Finance Committee (FC) and Board of Governors (BOG)	Rs 10,000/- per sitting	Rs 5,000/- per sitting
2.	Members of High Power Committee nominated by Government or other Govt. Officials	Rs 6,000/-	Rs 5,000/- per sitting

3.	Expert for recruitment process or any other Committee/Advisory Committee	Rs 5,000/- per sitting (Half day) and Rs. 10,000/- for full day	Rs 5,000/- per sitting (Half day) and Rs. 10,000/- (Full day)
4.	Visiting faculty per class of 60 minutes duration	Rs 2,500/-	Rs 2,500/-
5.	Invited talk/expert lecture per session of 90 minutes duration	Rs 5,000/-	Rs 5,000/-

GB/MIN/03/2018-19/11:

To consider and approve for the Statutes of IIIT-PPP, Ranchi -Hindi & English version.

The Statutes (Hindi & English version) of IIIT-PPP Ranchi were placed as Appendix B. They were considered and approved.

GB/MIN/03/2018-19/12:

To consider and approve logo for IIIT-PPP, Ranchi.

The logo for IIIT-PPP Ranchi was placed as Appendix C. The Governing Body requested to propose few more options before finalizing the logo.

GB/MIN/03/2018-19/13:

To consider and approve the Budget estimate for the financial year 2018-19

The budget proposal for financial year 2018-19 was placed as Appendix D which was considered and approved by the Governing Body.

GB/MIN/03/2018-19/14:

To consider and approve the faculty strength in each course.

The Mentor Director, IIIT Ranchi apprised the Governing Body that student strength has doubled from proposed batch strength of 30 students in each branch to 60 students in each branch from the session 2017-18. In both branches, 60 students are admitted & accordingly, in four years, the strength of students will increase to 480.

Governing Body in 1st meeting held on 21st January, 2016 has initially approved for creation of 14 faculties for two branches (ECE and CSE) at the time of admission of students in 1st year (2016 Batch).

Therefore, it was proposed to increase the faculty strength from 14 (2 Professor, 4 Associate Professors, and 8 Assistant Professors) to 40 (6 Professor, 10 Associate Professors, and 24 Assistant Professors) as per the students - faculty ratio of 12:1.

The Governing Body considered the request and approved faculty strength to be increased to 20 that can be further increased to 40 in future to maintain the students - faculty ratio of 12:1. The strict division of faculty strength into number of Professors, Associate Professors and Assistant Professors is not required as per four tier system. Moreover, on few positions, faculty in

Applied Sciences (Applied Physics, Applied Chemistry & Applied Mathematics) may be considered.

GB/MIN/03/2018-19/15:

To consider and approve the non-faculty post.

The Mentor Director apprised the members of the Governing Body that in the 2nd meeting of Governing Body held on 30th August, 2017, 16 numbers of non-faculty posts were approved. As per increased faculty requirement, the non-faculty post is to be increased to 44 according to faculty - non-faculty ratio of 1:1.1.

The Governing Body considered the request and approved non – faculty post to be increased to 22 with the approved strength of faculty positions of 20 as per approval of previous agenda item number GB/Agenda/03/2018-19/14. It maintains the ratio of 1:1.1. There will be provision to increase non – faculty posts to maintain the same ratio when faculty positions are increased.

GB/MIN/03/2018-19/16:

To consider and approve the Purchase of Vehicle for Director, IIIT Ranchi.

The Governing Body is of the opinion that in the present situation a suitable vehicle may be hired on actuals rather than purchased.

GB/MIN/03/2018-19/17:

To consider and approve the travelling by flights other than Air India for official purpose.

The Governing Body is of the opinion that Government Rules in this regard may be followed.

GB/MIN/03/2018-19/18:

To consider and approve the rental charges to be given to NIT Jamshedpur for Electricity, Water, Building etc.

It was proposed that that a lump sum of Rs. 2,00,000/- (Two Lakhs) per month be paid as rental charges to NIT Jamshedpur, as all the classes and labs of IIIT Ranchi are running at NIT Jamshedpur thereby utilizing infrastructure and resources of NIT Jamshedpur such as Electricity, Water, Building etc.

The Governing Body has requested to put-up proposal justifying the amount to be charged from IIIT Ranchi for use of utilities and resources of NIT Jamshedpur.

GB/MIN/03/2018-19/19:

Any Other Business (AOB) with the permission of the Chairman, Governing Body.

The appointed Director, IIIT Ranchi, with the request of Chairman, Governing Body, IIIT Ranchi proposed the following agenda items under AOB which were deliberated by the members:

1. Setting up of Office cum Residence for Director, IIIT Ranchi at Ranchi

*The Governing Body is of the opinion that a **Transit Guest House** may be established at Ranchi to coordinate the work at Ranchi.*

2. Outsourcing security and manpower for office of Director, IIIT Ranchi.

The Governing Body is of the opinion that it may be deferred till temporary campus is finalised at Ranchi.

3. Hiring at actuals of rental car at Ranchi for local travel, site visits of IIIT Ranchi, NIT Jamshedpur and others.

The Governing Body approved renting of a suitable car for the above purpose.

4. Renting of building for conducting classes and accommodation for 3rd Year IIIT Ranchi students at Ranchi from Winter Semester.

The Governing Body was of the opinion that appointed Director, IIIT Ranchi should explore the possibilities.

5. Hiring of web developer for developing official website www.iiitr.ac.in.

The Governing Body approved the hiring of Web Developer following the GFR -2017.

6. Hiring of Architect

The Governing Body is of the opinion to defer it till the construction site is under possession.

7. Hiring of a Consultant for supervising construction and coordinating with CPWD.

The Governing Body is of the opinion to defer it till the construction site is under possession.

8. Hiring of Administrative Officer on contract/deputation.

The Governing Body is of the opinion that regular positions of officers and staffs may be advertised and appointments done at the earliest.

9. Advertisement for Senior Faculty Positions on Contract for Industry Personnel with M Tech and 10 years Industrial Experience in relevant field.

The Governing Body did not agree to the proposal.

10. Hiring of Retired Professors from Premier Institutes on contract till attainment of 70 years of age.

The Governing Body approves appointment of such persons as Adjunct Faculty.

11. Advertisement for Ph D Scholars.

Deferred to be put-up in next BOG.

12. Memorandum of Understanding with CL Educates and Aarhus University, Denmark.

*The Governing Body approves MoU with the proposed Institutions that can be extended to National and International Institutes of Importance and other Companies/Industries with condition that **there is no legal liabilities and financial obligations on the Institute i.e. IIIT Ranchi.***

13. Two Day workshop/ Courses frequently for IIIT R students on relevant topics.

The Governing Body is of the opinion that it comes under the purview of Director's Jurisdiction.

14. Conducting Board of Course Studies (BoCS) Meeting to Modify B Tech Courses as per Choice Based Credit System (CBCS) and Outcome Based Education (OBE) Model.

The Governing Body is of the opinion that it comes under the purview of Director's Jurisdiction.