



भारतीय सूचना प्रौद्योगिकी संस्थान राँची

Indian Institute of Information Technology Ranchi

(An Institute of National Importance under an Act of Parliament)

Ranchi, Jharkhand, India

Instructions for Admission of New Entrants in B. Tech Programme through JoSAA/CSAB-2024

Reporting Details:

Mode of Reporting: Offline at IIIT Ranchi, ARTTC BSNL Campus.

Reporting Date: As per the schedule of JoSAA/CSAB-2024 (**August 10-14, 2024**) (**Admissions will take place on Saturday and Sunday also in this duration**)

Institute Reporting Address:

*IIIT Ranchi
ARTTC BSNL Campus, Getlatu,
Near Jumar River Bridge,
P.O.: Neori Vikas Vidyalaya SO,
Hazaribagh Road, Ranchi -835217 (Jharkhand).*

List of Documents Required for Offline Reporting

Candidates admitting to B.Tech. programme starting from 2024 at IIIT Ranchi should produce following documents in the given sequence for the admission process during physical reporting.

1. Payment details of the fee paid to JoSAA/CSAB-2024.
2. Payment details of remaining fee paid to IIIT Ranchi. The remaining fee payment details, fee structure and fee submission procedure are available on institute website.
3. Provisional seat allocation/admission letter, downloaded from JoSAA/CSAB-2024 website.
4. Document verification completion and seat acceptance letter, issued by JoSAA/CSAB 2024.
5. Original admit card of JEE (Main) 2024.
6. Score card of JEE (Main) 2024.
7. 10th class marksheet and certificate specifying the date of birth.
8. 12th class marksheet and certificate.
9. Migration Certificate / Transfer Certificate from the school/college last attended.
10. Character Certificate.
11. Medical Certificate as per JoSAA-2024 format.
12. Category Certificate as per JoSAA-2024 format for EWS, OBC, SC, ST and PwD (if applicable).
13. Notarized affidavit on non-judicial stamp (Rs. 10 or above) for Gap period (if there is a gap after passing the qualifying examination i.e.12th). (Format is available as Annexure I on Institute Website).
14. Notarized anti-ragging affidavit on non-judicial stamp (Rs. 10 or above) by the student (Format is available as Annexure II on Institute Website).
15. Notarized anti-ragging affidavit on non-judicial stamp (Rs. 10 or above) by Parent/Guardian. (Format is available as Annexure III on Institute Website).
16. Undertaking from the Student. (Format is available as Annexure IV on Institute Website)
17. Copy of Aadhaar Card.



भारतीय सूचना प्रौद्योगिकी संस्थान राँची

Indian Institute of Information Technology Ranchi

(An Institute of National Importance under an Act of Parliament)

Ranchi, Jharkhand, India

18. In case, if some documents are missing, the student should attach undertaking given as Annexure V on Institute website.
19. Four passport size photographs.
20. Soft copy of passport size photograph and signature of student in **JPEG format**. Please note that the passport size photograph must be in formals with decent background as the same photograph will appear on the marksheets of all semesters. The name of the file should be: “Name of Candidate_Photo (JEE Registration Number) and Name of Candidate_Sign (JEE Registration Number)” Example: Arun_Photo (123456789), Arun_Sign (123456789).

Important Instructions:

- The student is advised to bring all the above-mentioned **documents in original** with one set of photocopy during physical reporting at the Institute.
- Document number 5, 9, 10, 11, 13, 14, 15, 16, 18 and 19 in the above-mentioned list needs to be submitted in original at the time of admission.
- Student should bring the scanned copy of documents from serial no 3-12. It should be a single PDF file and the name of the document should be: “Name of Candidate (JEE Registration Number)” Example: Arun (123456789).
- 10th and 12th original mark sheet and certificates will be returned to the student after verification during physical reporting at the Institute.
- In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after April 01, 2024.
- It is advised that students should complete the admission process at the earliest. Please don't wait for the last date.
- The details regarding starting of the classes with academic calendar will be displayed by the competent authority on the Institute website shortly.
- For any admission related queries, you can write a mail at: admission@iiitranchi.ac.in or you can contact academic office on following numbers during office hours (9-5 PM): 8210813690, 9234600474, 8986636255.
- Any other relevant information or changes in the above-mentioned information will be displayed time to time on Institute website. Students are advised to visit Institute website regularly.

Sd/-

(Registrar)

Annexure I

AFFIDAVIT FOR GAP PERIOD

I, _____ S/o _____, and resident of _____ do

hereby solemnly state & affirm as under:-

- (1) That I am a resident of above said address.
- (2) That I have passed _____ class in the year _____ from _____
_____ School/College / Institute/ University.
- (3) That I have not joined/admitted in any School/College/Institution due to _____
_____. (Reason)
- (4) That there is a GAP in my studies from _____ to _____.
- (5) That during this period I was not involved in any offence or in an illegal activity and that no Criminal case is pending against me in any court of law.

Deponent

Verification

Verified that the contents of my above said affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found in correct at any stage then my admission can be cancelled by the Institute.

Date: _____

Deponent

Annexure II
AFFIDAVIT BY THE STUDENT

I, _____ JEE Reg. No. _____, having been admitted to Program _____ of Indian Institute of Information Technology Ranchi, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

(a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____, year _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____, _____ after reading the contents of this affidavit.

Oath Commissioner

Annexure III

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr..... Father of Mr/Ms. JEE Reg. No....., having been admitted to the Indian Institute of Information Technology Ranchi, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:
Mobile No.
Address:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the day _____ of _____, _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____, Year _____ after reading the contents of this affidavit.

Oath Commissioner



भारतीय सूचना प्रौद्योगिकी संस्थान राँची
Indian Institute of Information Technology
Ranchi

(An Institute of National Importance under an Act of Parliament)

Ranchi, Jharkhand, India

Annexure IV

**(Undertaking from the Students as per the provisions of anti-ragging
Verdict by the Hon'ble Supreme Court)**

I, Mr. /Ms JEE Reg. No.

.....Programme

Department..... student of Indian Institute of Information Technology

Ranchi do hereby undertake on this day month.....Year....., the
following:

1. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
2. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
3. That if I come to know about any incidence of any kind of ragging in or around the Institute campus, I will inform in writing to the Associate Dean (SW) / Institute Authorities immediately.
4. That if I am found or charged for my involvement in any kind of ragging, I undertake to face disciplinary action/legal proceedings including expulsion from the institute.
5. That I shall not resort to ragging in any form at any place and shall abide by the Rules/laws prescribed by the Courts, Govt. of India and the institute authorities for the purpose from time to time.

.....
Signature of Student

Name.....

I hereby fully endorse the undertaking made by my child / ward.

.....
Signature of Mother / Father / Guardian



भारतीय सूचना प्रौद्योगिकी संस्थान राँची
Indian Institute of Information Technology Ranchi
(An Institute of National Importance under an Act of Parliament)
Ranchi, Jharkhand, India

Date:

To
The Director
IIIT, Ranchi

Subject:- Undertaking

Respected Sir,

I, _____ JEE Reg. No. _____

S/D/o _____, and resident of _____

_____ have been
allotted a seat in _____ (Branch) of _____ (Institute)
through JoSAA/CSAB 2024.

I have not submitted the following documents:

1. _____
2. _____
3. _____
4. _____

I herewith give the undertaking that I will submit all the above-mentioned certificates/documents by _____ (Date). In case, I fail to submit above mentioned certificates by the time as mentioned above or found ineligible or information provided herein found incorrect at any stage then the Institute reserves the right to cancel my admission automatically. In such event, I shall be fully responsible for all consequences arising out of such cancellation of admission. IIIT, Ranchi shall not be held responsible in any case.

Signature of the Candidate

Signature of Guardian / Parents

Name of the Candidate

Name of the Guardian / Parents

Date: _____