



भारतीय सूचना प्रौद्योगिकी संस्थान राँची
Indian Institute of Information Technology Ranchi
(An Institute of National Importance under an Act of Parliament)
Ranchi, Jharkhand, India

Ref No: IIITR/RG/2024/119

Date: 07/08/2024

Advisory for student regarding fee payment

To ensure a smooth and hassle-free fee payment process, please follow the guidelines below to pay your fees through the Samarth Portal:

- 1. Access the Portal:**
 - Visit the official Samarth Portal [<https://iiitranchi.samarth.edu.in>].
 - Log in using your registered credentials (username and password).
- 2. Navigate to the Payment Section:**
 - After logging in, go to the "Fees" section available on the dashboard.
 - Click for payment gateway ISGPAY
- 3. Verify Fee Details:**
 - Review the fee details carefully.
 - Ensure that all the information, such as the fee amount is accurate.
- 4. Choose Payment Method:**
 - Select your preferred payment mode (credit card, debit card, internet banking, UPI)
 - Students are advice to pay the fees from **internet banking**. It must ensure that transition limit in internet banking of beneficiaries is not less than your fees amount.
 - If you do not have any internet banking option, it is advised to start the internet banking in your existing account. If you find any difficulties including transaction limit, please contact to your nearest home branch.
 - Enter the required payment details securely.
- 5. Complete the Payment**
 - Double-check the payment information.
 - Click on the "Make Payment" button to proceed.
 - Wait for the transaction to process. Do not refresh the page or click the back button.
- 6. Confirmation and Receipt:**
 - Once the payment is successful, you will receive a confirmation message on the screen.
 - Download and save the payment receipt for your records.
- 7. Troubleshooting:**
 - If you encounter any issues during the payment process, please check your internet connection and try again.
 - If student are still facing issues to submit the fees. He/she has to submit the fees directly to the bank account through NEFT, IMPS, RTGS. The receipt has attached to the Google form <https://forms.gle/DiWusSAPaGSyVvm87>.
 - The bank details are mentioned below.

Account Name	IIIT RANCHI SAMARTH FEE A/C	○
Account Number	0063104000331098	
Bank Name	IDBI Bank	
Bank Branch	MAIN ROAD RANCHI	
IFSC Code	IBKL0000063	

Important Reminders:

- Ensure you complete the payment before the due date to avoid any late fees.
- Keep your login credentials secure and do not share them with anyone.
- Always use a secure and reliable internet connection while making online payments.

Corrigendum

Last date for submission of fee is extended to **15th August, 2024** without fine.

.If you have any questions or need additional support, contact account/academic section in physical mode.

**Sd/-
Registrar**